

**Specimen bill to the mandate contract entered into with a natural
person who is not engaged in an economic activity**

Received by UW on:

Legible signature of the person accepting the bill

Warsaw, on

BILL no.

to mandate contract no. of

(successive contract no./UW's organisation unit code/year)

financed from funds of:

(PSP component)
number in SAP)

(Order

**for the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw, NIP (Tax ID No.)
525-001 -12-66, REGON (Statistical ID No.) 000001258**

ISSUER:

Surname: First name:

PESEL (Citizen ID No.):¹

Passport no.:

phone no.:²

email

address:

Usual address:

Place: Street:

Flat no.: House number:

Postcode: Post office:

Bank account number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Place of employment at the University of Warsaw:

(specify UW's organisational unit)

for the period of contract performance between and

number of hours actually worked in the month:

hourly rate under the contract:

remuneration amounting to PLN:

(number of hours worked in the month x hourly rate)

say in PLN:

.....
Signature of bill's issuer

.....
I confirm the Mandate completion in accordance with the contract

¹ Fill out for a non-Polish resident

² You provide your phone number and email address on a voluntary basis

.....
Bursar/Deputy Bursar/Bursar's Representative

.....
Rector/Chancellor/Dean/Director

To be filled out by Bursar's Representative

Bill payable from (delete as appropriate)

1) UW's primary bank account

2) project-related/separate bank account (insert the bank account number):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

”